

# ACCUTRON INSTRUMENTS EMPLOYMENT OPPORTUNITY



## HUMAN RESOURCES – INTERNSHIP/CO-OP

for Mine Ventilation Automation - Accutron Instruments Inc.

Accutron Instruments Inc. is an aggressive growing company in Sudbury Ontario. We design and manufacture advanced sensors and instrumentation that are changing the future of underground mine ventilation. We are building a strong technical team that pride themselves on superior execution.

### THE ROLE

You will support Sr. Recruiters activities, help execute staffing and HR strategies to identify and recruit the best talents in Canada.

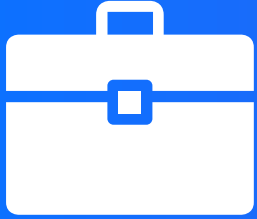
This position demands an uncommon balance of creativity, drive and follow-through along with interpersonal savvy and basic analytics. You must have demonstrated the ability to have consistent and positive impact and contribution in a fast-paced, dynamic work environment. You should also have a proven track record of success in collaboration with HR partners to provide end-to-end service to internal client groups.

### RESPONSIBILITIES

- Hire the best talents in the market
- Engaging your subject matter expertise, serve as an advisor to internal clients with regards to staffing best practices to include sourcing strategy, evaluation technique and decision making.
- Manage the staffing process ensuring high-touch candidate experience with outstanding follow up and the ability to communicate a deep knowledge of Accutrons's overall business as well as that of the hiring client group
- Evaluate candidate fit by engaging both technical and behavioral interviewing technique, as well as unconventional techniques to identify exceptional ability
- Manage closing process which requires skills in active listening, negotiation, follow through and creativity
- Written and verbal presentation on project status and candidate reviews with senior and executive leadership

### REQUIREMENTS

- Required Skills and Qualifications
- Currently working towards a BS, MS, or other graduate degree in Human Resources, Industrial Organizational Psychology, Communications, or business related.
- Experience and proficiency with Microsoft Excel and PowerPoint (Google Apps).
- Experience with data management.
- Excellent written and verbal skills
- You must be self-managed and committed to working in a fast-paced environment.
- Professional and positive communication skills.
- Previous internship and/or project experience is a plus.
- Ability to relocate to the Greater Sudbury Area.



## ACCUTRON INSTRUMENTS EMPLOYMENT OPPORTUNITY



### TERMS OF EMPLOYMENT AND SALARY

Fulltime/Partime (1 term) – days, evening and weekends  
Language: English

### ABOUT THE COMPANY

At Accutron Instruments Inc. we design, manufacture and commission a wide range of mining sensors to meet the demands of harsh industrial environmental conditions and infrastructure demand. Our products include airflow monitors, toxic gas detectors, temperature, pressure and humidity level sensors and complete Mine Air Quality Stations (MAQS).

We are committed to the continuous development of top-quality instrumentation for process automation solutions. We are driven by the work we do, creating global impact in the mining industry that leads to market advantages for our customers and a strong successful future for our company.

Accutron Instruments Inc. is a leading manufacturer of underground mine ventilation & automation technology founded in 1993. We are based in Sudbury, Ontario, Canada. We supply worldwide industrial markets with products and services for ventilation monitoring, process automation and optimization of mine ventilation systems to improve process efficiency and energy conservation.

### APPLY BY

E-mail: [careers@accutroninstruments.com](mailto:careers@accutroninstruments.com)  
Website: <http://accutroninstruments.com/>